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| **Mock Recall Form** | | | | | |
| Date: | | | Mock Recall Start Time: a.m./p.m. | | |
| Recall Coordinator/Alternative: | | | | | |
| Product Name: | | | Product Brand: | | |
| Production Date: | | | Product Size: | | |
| Batch No: | | | Code Number: | | |
|  | | | | | |
| Production Volume | | |  | Units (i.e. Bags/Kg) | |
| Remaining Stock Volume | | |  | Units (i.e. Bags/Kg) | |
| Distributed Volume | | |  | Units (i.e. Bags/Kg) | |
| Completion Time: a.m./p.m.  \*\*\*Note: Mock Recall must be completed within four hours of start time. | | | | | |
| Corrective Action | | | | | |
| A | Quantity originally produced | |  | Units (i.e. Bags/Kg) | |
| B | Quantity in transit | |  | Units (i.e. Bags/Kg | |
| C | Quantity distributed | |  | Units (i.e. Bags/Kg) | |
| D | Quantity in stock at customers site | |  | Units (i.e. Bags/Kg) | |
| E | Quantity consumed | |  | Units (i.e. Bags/Kg ) | |
| % Mock Recall Effectiveness B+C+D+E x 100 = % Effectiveness  A  If Mock Recall is less than 100%, outline cause and indicate corrective action required: | | | | | |
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|  | | | | | |
|  | | | | | |
| Person Responsible: | | | | | |
| Timeline: | | | | | |
|  | | | | | |
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|  | | | | | |
| Authorized By: | |  | | |  |
|  | | (Recall Coordinator/Alternative) | | |  |